



ANNAMALAI UNIVERSITY
DIRECTORATE OF DISTANCE EDUCATION
B.Lib.I.Sc. PROGRAMME
RESPONSE SHEET QUESTIONS
FIRST SEMESTER : (2021 - 2022)

This booklet contains Response Sheet Questions for all the Courses.

Students are instructed to return the Response Sheet answer scripts at the earliest.

Dear Student,

I am glad to contact you once again through this communication. As you know, you have to answer all questions for each Course. The Response Sheets are intended to study the course materials thoroughly. Yet, as an incentive 25 marks are prescribed towards internal assessment for each Course. The Response Sheets should be submitted before **10.12.2021**. You are required to follow the instructions given below in order to avoid problem in future.

1. Response Sheets should be written only in the own handwriting of the student concerned and it should not be type-written. Response Sheets should reveal the knowledge acquired and understood by the student.
2. All answers scripts (with enrolment number marked on the top right hand corner on all pages) should be put in an envelope, with superscription, "**Response Sheets, B.Lib.I.Sc.**" and sent to the **Director, D.D.E., Annamalai University, Annamalai Nagar 608 002..**
3. The Response Sheets received by the Directorate after **10.12.2021**. but before **15.12.2021** should be accompanied with a late fee for **Rs.300/-** through **Online Payment by accessing the D.D.E. Website, www.audde.in.**
4. The Response Sheets received after **15.12.2021** will not be taken up for evaluation.

DIRECTOR

COURSE – I: LIBRARY AND SOCIETY

Answer **All the** questions

All Questions Carry **Equal Marks**

(5 x 5 = 25)

1. Describe the purpose and functions of Academic Libraries.
2. Define the five laws of Library Science. Explain the implications of First Law.
3. Explain the Extension activities of Public Libraries.
4. “Resource Sharing provides means to improve library services”. Explain it.
5. What are the salient features of Madras Public Library Act.

COURSE – II: LIBRARY MANAGEMENT

Answer **All the** questions

All Questions Carry **Equal Marks**

(5 x 5 = 25)

1. Discuss briefly the Scientific Principles of Management.
2. What is charging and discharging? Discuss the Browne charging system.
3. Discuss the work flow in different section in a University Library.
4. Define Library Budget. Give a detailed account on University Library Budget.
5. Enumerate the need and importance of Library Annual Report.

COURSE – III: LIBRARY CLASSIFICATION (THEORY)

Answer **All the** questions

All Questions Carry **Equal Marks**

(5 x 5 = 25)

1. Define Library classification. Explain the salient features of Colon Classification.
2. Define Notation. Mention the various types and functions of Notations.
3. Give an account of the structure of Dewey Decimal Classification.
4. Discuss the role of Fundamental Categories in Colon Classification.
5. Explain the importance of Common Isolates in Colon Classification Scheme.

COURSE – IV: INFORMATION SOURCE

Answer **All the** questions

All Questions Carry **Equal Marks**

(5 x 5 = 25)

1. What is an Information Source? Discuss the various kinds of Information Sources.
2. Define Reference Service. Explain the importance Long Range Reference Service.
3. Define Bibliography. Explain the significance of Indian National Bibliography.
4. Give detailed account on Geographical Source of Information.
5. Define Dictionary. Discuss the importance and structure of Dictionary.

